

Minutes of the Veneta City Council

June 8, 2009

Present: Mayor Sharon Hobart-Hardin, Darrell Carman, T. J. Brooker, Sandra Larson and Marion Esty

Others: Ric Ingham, City Administrator; Jerri Moore, Finance Director; Kyle Schauer, Public Works Superintendent; Zac Moody, Assistant City Planner; Darci Henneman, Assistant City Recorder; Carl Sherwood of Robertson Sherwood Architects, and Ephraim Payne, West Lane News

Mayor Sharon Hobart-Hardin called the Veneta City Council to order at 7:01 p.m.

1. PUBLIC COMMENT
None

2. PUBLIC HEARING ON THE APPROVED 2009/10 BUDGET

- a. Public Hearing in regard to the approved Fiscal Year 2009-2010 Operating Budget for the City

Mayor Hobart-Hardin told the Council the 2009-2010 Operating Budget will not be adopted at tonight's Council meeting. The wind storm that came through on June 4, 2009 caused severe damage to the mature poplar plantation. Costs of repair and replacement need to be estimated prior to adoption of the 2009-2010 Operating Budget.

- (1) Mayor Sharon Hobart-Hardin opened the Public Hearing at 7:02 p.m.
(2) Declaration of potential conflict of interest or ex-parte contacts: None

- (3) Staff Report (Jerri Moore)
Jerri said the budget process for the upcoming fiscal year will conclude with the required public hearing. Staff has complied with Oregon Budget Law in the preparation of the budget for the fiscal year beginning July 1, 2009. Budget Committee meeting notices were published in the West Lane News on April 16 and April 23, 2009, and Budget Committee meetings were held May 5 and May 19, 2009. The Budget Committee gave their final approval of the FY 2009-2010 budget proposal at the May 19, 2009 meeting. The Notice of Budget Hearing was published in the West Lane News on Thursday, May 28, 2009.

Because of the recent storm damage to the poplar plantation, staff recommended minor changes to the budget in order to budget the cost of those damages. Staff will make a recommendation at the June 22, 2009 Council meeting. Jerri said Oregon Budget Law allows the governing body to increase approved budget expenditures by a maximum of 10% of the total appropriated for any fund.

Ric said approximately 80% of the trees in of Phase I of the poplar plantation were lost. The mature trees that were lost took up the majority of the effluent. Staff has filed reports with the City's insurance company to find out if the trees are insured. No structures were lost or damaged but some irrigation pipe may be damaged when the trees and stumps are removed. Staff will work on cost estimates for the clean up and replanting which could total up to \$250,000. The trees need to be replanted in the fall of 2009 in order to keep the cycle moving as it should.

- (4) Proponents for any items in the budget document: None
- (5) Opponents of any items in the budget document: None
- (6) Questions from the Council
In response to a question from Marion Esty, Kyle said a tree nursery in Hillsboro, Oregon is the only source that provides the specific type of poplar.

In response to a question from T. J. Brooker, Ric said prior to budget approval, the City can allocate an un-appropriated amount or line items which are appropriate to cover the costs.
- (7) Mayor Sharon Hobart-Hardin closed the public Hearing at 7:10 p.m.

- b. **Resolution 1002** - A RESOLUTION ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2009-2010; IMPOSING TAXES; SPECIFYING APPROPRIATIONS; AND CATEGORIZING TAXES IMPOSED.

Approval of Resolution 1002 was postponed until June 22, 2009 in order to estimate the cost of clean-up and replacement of Phase I of the poplar plantation.

3. **CONSENT AGENDA**

Mayor Hobart-Hardin pointed out a typographical error listing Marion Esty as absent instead of T. J. Brooker at the May 18, 2009 Joint Work Session.

MOTION: Darrell Carman made a motion to approve the Consent Agenda as presented with a correction to the May 18, 2009 Joint Work Session minutes. Sandra Larson seconded the motion.

Vote: Darrell Carman, aye; Marion Esty, aye; Mayor Hobart-Hardin, aye; Sandra Larson, aye; and T. J. Brooker, aye.

The Consent Agenda as approved included minutes for May 4, 2009 Joint Work Session, minutes for May 11, 2009, minutes for May 18, 2009 Joint Work Session as corrected and bills paid and payable for May, 2009.

Kyle Schauer gave a brief update on the storm damage and his activity report for May, 2009. The wind caused trees to go down on 8th Street and Perkins Road and there was a lot of debris on Territorial Highway. After the storm the public works crew immediately started clearing the roadways and the plugged drains throughout the City. Kyle said the community was lucky the damage was not worse considering one inch of rain fell in a 20 minute period.

Kyle said the majority of the center section of the mature poplar plantation is virtually gone, but the second planting was completely unharmed. Most of the trees snapped off at 8 to 10 feet from the ground. The majority of the community was without electricity from 2 p.m. to 10 p.m. He said all City sewer and water facilities rolled over to emergency power but the generator taken to run the Jeans Road lift station failed and the public works crew scrambled to get a replacement generator up and running. They were able to make sure all systems were up and running when the electricity came back on. Many residents pitched in to clean up the tree debris in the community. Emerald People's Utility District (EPUD) was in contact with Kyle by cell phone. They said a tree fell on the high line feed located between Ray's Shopping Center and the poplar plantation.

Ric said Mayor Hobart-Hardin had a Mayor's meeting scheduled for Thursday evening but because of the storm and the loss of electricity, the meeting was cancelled. Kyle has been

working on switches and necessary electrical boxes to allow for an emergency generator at City Hall and is prepared to install a needed generator. He said the Wastewater plant has its own generator. The weather camera videoed trees being blown down near the solar panel at City Hall. It was unfortunate that the City did not have Lane County Sheriff's office deputy coverage the day of the storm due to the deputy being on vacation. The traffic controls at the intersection of Highway 126 and Territorial Road were down and there was no deputy or ODOT representative on the scene to direct traffic.

T. J. Brooker said City Hall should also have a generator.

4. DEPARTMENT REPORTS

a. FROM MAYOR/COUNCILORS

- (1) Final Swimming Pool Presentation from Robertson Sherwood Architects
Carl Sherwood provided copies of the site plan and preliminary landscape plan for the new swimming pool. The existing parking lot will be enlarged to the south to increase the overall capacity to serve both the pool and the community center.

In response to a question from Mayor Hobart-Hardin, Mr. Sherwood said surface water is different from ground water, and avoiding the new pool from popping out of the ground will be addressed by how the drainage system and pool is constructed.

Kyle said the pool will extend north to the existing playground. The play structure will not be affected but the Easter Egg Hunt route will need to be changed.

In response to a question from Darrell Carman, Mr. Sherwood said Veneta Municipal Code (VMC) requires new parking lots provide screening from residential areas. Because this is an existing parking lot the existing fence will be left between the parking lot and the apartments to the west. Future landscaping plans call for a buffer strip of trees and shrubbery to be planted to act as a landscaping screen.

Zac said the site plan and code changes on screening requirements will be addressed.

Mr. Sherwood reviewed the specifics on the pool and deck area and asked the Council if they had any further questions.

In response to a question from Darrell Carman, Mr. Sherwood said the grassy areas in the pool landscaping plans will be natural.

In response to a question from Mayor Hobart-Hardin, Mr. Sherwood said all plumbing and electrical work will be installed for a future water slide and water toys in and around the multi-use pool.

In response to a question from Ric, Mr. Sherwood said the diving blocks for competitive swimming will be configured so they do not interfere with the diving board but can easily be removed.

In response to a question from Mayor Hobart-Hardin, Mr. Sherwood said the pool and bathhouse should last 75 to 100 years.

Mr. Sherwood continued to review the construction materials for the bathhouse and the pool and reviewed all three budget options as well as the extras (spa

pool, water slide, water play equipment as well as a deck-side restroom). He said there are two construction options, stainless steel with PVC bonded lining or pneumatically placed concrete with plaster finish. The latter is the most common and the existing pool was constructed this way. He said it's very strong and lasts a long time. Pools being constructed with this method are constructed in place, with single walls formed and reinforced with rebar, blown with concrete and then covered with a plaster finish.

Stainless steel pool manufactured by Myrtha Pools, originally from Italy, construct pools differently. The floor and three to four feet of sidewalls is built with concrete. Sheets of stainless steel bonded with PVC lining is used to finish the pool sidewalls level to the decking. Until recently this process was very expensive but the supplier shows the stainless steel is less expensive than the more common method.

Mr. Sherwood previously informed staff of the municipalities and customers that constructed pools using both methods. He said even though the stainless steel process may be less expensive, the fact that there are only three certified installers on the west coast (two in Washington and one in California), the competitive installation cost may be high because we're limited to just three installers. Construction of the mechanical room and water filtering system will not be effected regardless of what type of construction is used for the pool.

Staff recommended putting the pool construction bidding out for both types of construction at an additional cost of \$9,500.

In response to a question from T. J. Brooker, Kyle said the surface of the Myrtha pool has a longer life than a plaster surfaced pool. He received positive responses from those he talked to that purchased Myrtha pools.

In response to questions from Darrell Carman, Kyle said the pool will be back filled with rock so the decking area is flush to the edge of the pool. He said the pool corners will also be rounded and not square.

After much discussion, it was the consensus of the Council to authorize Carl Sherwood to prepare requests for bids for both types of pool construction.

MOTION: T. J. Brooker made a motion to authorize an expense not to exceed \$10,000 for Carl Sherwood of Robertson Sherwood Architects to create bid designs for each kind of pool construction. Darrell Carman seconded the motion which passed with a vote of 5-0.

Ric said staff continues to follow the pool construction schedule. The construction documents should be ready to put out for bid the first of August. Voters passed the 1.2 million dollar bond last November and the City has committed 1 million dollars. Brian submitted an application to the Oregon Department of Parks and Recreation for \$750,000 in grant funds. If all of these things come together we will still need to fundraise an additional \$300,000 to \$400,000. The timeline for construction would begin in late fall/early winter to have the pool ready for swimming by July/August 2010.

In response to a question from Darrell Carman, Carl Sherwood said the \$250,000 price for the water slide is mostly due to the mechanical system. Ric said all the

plumbing for the slide and water features will be plumbed in so we could add them in the future.

T.J. Brooker said the outside bathroom is a top priority.

- (2) **Request for Scholarship Funds for Imagination Zone**
Jenny Ramsey thanked the Council for contributing \$1,000 annually since 1997 for Explorer's Club scholarships. The Applegate Regional Theatre, Inc. (ART, Inc) and the Applegate Gallery and Guild are local nonprofits organizations committed to continuing a summer arts program for youth in the Fern Ridge area. Since 1997, Veneta youth represent 64% of the summer enrollment. The Council's scholarship donation provided 50% of the scholarship support needed for last summer's program.

Jenny said several months ago she asked for support from the City to waive the rental fee of the community center, however, since that time the Fern Ridge School District has agreed to allow the use of the Veneta Elementary gym for the summer program. She is asking for a scholarship donation from the City Council to provide scholarship fees and supply costs to those families needing assistance. She is hoping to extend the summer program to be consistent with the City's summer program.

Ric said we're nearing the end of FY 2008-2009. The Council traditionally draws the donation funds from the Zumwalt and/or Discretionary fund which has a combined balance of \$824. Ric said in this situation, staff is recommending the Council's donation be in the form of scholarships and be given directly to Mid-Lane Community Chest and be earmarked for area youth to attend the Imagination Zone summer program.

In response to a question from Darrell Carman, Ric said the donation would come from the Discretionary Fund.

MOTION: T. J. Brooker made a motion to authorize \$750 to be paid directly to the Mid-Lane Community Chest for area youth scholarships to attend the Imagination Zone summer program. Marion Esty seconded the motion which passed with a vote of 5-0.

b. **COUNCIL/COMMITTEE LIAISONS**

Mayor Hobart-Hardin said because of the unexpected storm and power outage on June 4, 2009. The Mayor's meeting was postponed. LCOG and Mayor Hobart-Hardin are in the process of rescheduling the meeting.

Darrell Carman informed the Council that the West Lane Cities Alliance will meet in Florence on July 17, 2009.

Sandra Larson said the Pool Committee is going back into fund raising mode.

5. STAFF REPORTS

- a. **FINANCE DIRECTOR.....JERRI MOORE**
(1) **Resolution 1003 - A RESOLUTION CERTIFYING THAT THE CITY PROVIDES FOUR OR MORE MUNICIPAL SERVICES**

Jerri said that Resolution 1003 is required by the State of Oregon to certify the City provides a variety of services in order to be eligible to receive state funding.

MOTION: T. J. Brooker made a motion to approve Resolution 1003. Darrell Carman seconded the motion which passed with a vote of 5-0.

(2) **Resolution 1004 - A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES**

Jerri said upon approval of Resolution 1003, Resolution 1004 is required in order to receive state funding.

MOTION: Darrell Carman made a motion to approve Resolution 1004. Marion Esty seconded the motion which passed with a vote of 5-0.

(3) **Resolution 1006 - A RESOLUTION EXTENDING CITY OF VENETA'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF VENETA FOR THE COVERAGE YEAR 2009-2010**

Jerri said Resolution 1006 extends the City's Workers' Compensation coverage to volunteers who provide their services to the City.

In response to questions from the Council, Jerri said the annual cost for Workers' Compensation for City commissions and committees is less than \$40 per year and is paid at a rate of 3 cents per \$100 of "assumed wages", which is reported at \$2,500 per committee. The insurance premium for other volunteers, i.e., Earth Day, Easter Egg Hunt and Zumwalt is approximately \$500 per year.

In response to a question from Sandra Larson, Jerri said this is a housekeeping resolution required by the City's insurance company to be adopted on an annual basis.

In response to a question from Marion Esty, Jerri said approval of the Workers' Compensation Resolution is not connected to the Oregon Ethics Commission.

MOTION: T. J. Brooker made a motion to approve Resolution 1006. Darrell Carman seconded the motion which passed with a vote of 5-0.

(4) **Ordinance 489 - AN ASSESSMENT ORDINANCE DECLARING THE APPORTIONMENT OF THE COSTS INCURRED FOR WASTEWATER COLLECTION IMPROVEMENTS; DIRECTING THE PUBLICATION OF NOTICE OF APPORTIONMENT AND ASSESSMENT UPON THE REAL PROPERTY BENEFITTED; GIVING NOTICE TO THE OWNERS, IMPOSING A LIEN UPON ALL REAL PROPERTY UPON WHICH THE ASSESSMENT IS NOT PAID; DIRECTING THE DOCKETING OF LIENS IN THE CITY LIEN DOCKET; AND DECLARING AN EMERGENCY. First reading by title only. Second reading by title only and for final enactment.**

Jerri said Ordinance 489 lays out the entire process for the Bolton Hill Road LID, explaining the options available to the property owners for the payment of their assessments and the final costs of the project by property. After submitting Ordinance 489 to legal counsel for review and return, staff is pleased to bring Ordinance 489 to the Council for approval.

In response to a question from T. J. Brooker, Jerri said property owners received an estimated cost for their assessments. Final costs will be mailed after passage of the ordinance.

MOTION: T. J. Brooker made a motion to approve the first reading of Ordinance 489 by title only. Darrell Carman seconded the motion which passed with a vote of 5-0

Ordinance 489 was read into the record by title only.

MOTION: T. J. Brooker made a motion to approve the second reading of Ordinance 489 by title only and final enactment. Darrell Carman seconded the motion which passed with a vote of 5-0.

Ordinance 489 was read into the record by title only and for final enactment.

b. CITY ADMINISTRATOR.....RIC INGHAM

6. OTHER

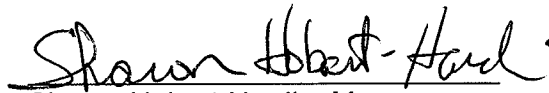
a. EPUD Dedication of City Hall Solar Panel at 6:00 p.m. on June 22, 2009
Ric said Emerald People's Utility District (EPUD) board members and key staff will be hosting a dedication on June 22, 2009 at 6:00 p.m., which should take 40 to 50 minutes. Refreshments will be provided. He asked Mayor Hobart-Hardin to make a few comments and thank EPUD representatives on behalf of the City. He said the City will be presented with plaques, one for City Hall and one placed on the pole. All Councilors said they would be attending the dedication.

An update on the Oregon Government Ethics Commission's Ethics Reports indicates that Governor Kulongowski has not signed the bill eliminating the need to submit quarterly forms. Until we confirm the legislation has been signed the forms will still be required. The next forms are due July 15, 2009 for the second quarter ending June 30, 2009.


Zac said there will be a final work session on the Code Updates at the July 13, 2009 City Council meeting.

7. ADJOURN

Mayor Hobart Hardin adjourned the City Council at 8:58 p.m.


Sharon Hobart-Hardin, Mayor

ATTEST:


Darci Henneman, Assistant City Recorder
(minutes prepared by Dhenneman)